

GROTON PUBLIC LIBRARY  
BOARD MEETING  
Wednesday, June 13, 2012  
Groton Public Library  
7:00 p.m., Director's Office

- I. Call to order: The meeting was called to order at 7:04 p.m. by Marie Shaw.
- II. Roll Call: Marie Shaw, Lenore White, Susan Kietzman, Rosemary Duval-Arnould, Cindy Wright, Jennifer Miele., Judy Leonard. Excused: Richard Semeraro, Ranjna Bindra, Pennie Fox, Ellen Chiapperini, Betty Anne Reiter.
- III. Public Comments: None
- IV. Communications: An email was received from board member Richard Semeraro giving notice of his pending resignation from the board contingent on his election to the RTM.
- V. Approval of minutes of the May meeting: A motion to approve the minutes was made by Lenore White and seconded by Susan Kietzman. The minutes were approved.
- VI. Review of May performance measures: The library is at the six month point of using the new performance measures that were mandated by the town. Circulation was up this month but the amount of internet usage was slightly down.
- VII. New Business
  - A. Library Public Services Report – Jennifer Miele
    - i. The summer reading program, “Dream Big, Read,” for children, teens and adults will start June 20<sup>th</sup>. It is an online national program so participants can record their reading and qualify for summer reading prizes. The program will end on August 4<sup>th</sup> with a magician coming on August 10<sup>th</sup> to celebrate the culmination of the program.
    - ii. Teen volunteers will be participating in the upcoming Summer Solstice program on June 20<sup>th</sup>. There will be teen volunteers participating, and on the following day,
    - iii. Author Linda Castillo will give a talk on June 21<sup>st</sup>.
    - iv. Groton librarians will visit the Parks and Recreations summer camps. The children will be able to sign up for a library card and check out books at the camps.
  - B. Technical Services and Circulation report – Cynthia Wright
    - i. The meeting rooms are very busy. There are over 60 study groups per month.

- ii. The new three year technology plan will be brought to the board in March 2013.
- iii. Wireless network use is growing.
- iv. New computers, including lap tops, were purchased for the lab through a grant from the SunUp Foundation.
- v. Computer software has been upgraded.
- vi. The library web page was redesigned and introduced in March. There are games for children on the site and there are newsletters available on the site or through email about the various book genres. A mobile version for the library web page is being worked on.
- vii. Approximately 200 e-books are downloaded per month.
- viii. Over 500 items per month are added to the library collection.

VIII. Director's Report

A. Upcoming programs

- i. 4<sup>th</sup> Annual Summer Solstice Festival is June 20<sup>th</sup>. The circulation department helped to organize the program and Linda Wallace obtained a grant to help fund this program.
  - ii. One Book, One Region programs will take place on Wednesday evenings at 7:00 p.m. from July 11<sup>th</sup> – August 15<sup>th</sup>.
- B. The Library is working with Fitch High School on their new required summer reading list. Books will be available for students to check out at the Library throughout the summer months.
- C. A meeting was held with the Waterford and Mystic & Noank Libraries to discuss IT issues. We are continuing to investigate alternate integrated library systems as we reach the 10 year mark with our current SIRSI system.
- D. A new self-check system that will dispense DVDs after they are checked out will be implemented. This will improve security for these items and eliminate the need for staff intervention to unlock cases for a majority of the collection. 80% of library transactions are now done through self-check-out.

IX. Old Business

- A. The book sale was successful, earning \$2,594.
- B. As discussed last month, it has been agreed that there will be no board meetings in July and August unless needed.

- X. Adjournment: A motion to adjourn was made by Susan Kietzman and seconded by Judy Leonard. The meeting was adjourned at 7:52.

Respectfully submitted by,

Rosemary Duval-Arnould  
Secretary